

PreK Registration

2025 - 2026 Enrollment Period

Parent Information





PreK Registration Program

PreK inclusive classrooms

Each of our PreK classrooms can have 15 students and are inclusive of all learners.

Home school placement

Space in the entire PreK program, at all locations, is limited and based on enrollment. Home school placement is not guaranteed.



PreK self contained classrooms

We offer PreK in each of our elementary schools.

Transportation

Transportation for PreK is not provided (even if placement is not at homeschool)





PreK3

Children who are the age of 3, by October 1, 2025

PreK4

Children who are the age of 4, by October 1, 2025

If you're concerned your preschool child, ages three through five, is developing differently, you can call the district Department of Special Services at 732-541-8960 x6015. Parents can request a child study team evaluation by sending a signed letter to the Board of Education, to the attention of the Department of Special Services.

Where do I go to register my child?









Scan or Click the QR Code or Visit

www.carteretschools.org and click on 'Student

Registration' / school desk icon

How do I register my child?



Once at the Registration Page select a translate-to language if applicable



Complete **Step 1** (Pre-Registration)



Completion of **Step 1** will generate a confirmation page, instructing you to complete **Step 2** and a preregistration ID#. If you do not see the confirmation, you have not successfully completed **Step 1**

Carteret Public Schools

99 Receive E Avenue, Carteret, NJ 67 Main Office: 732-541-89







How To Register continued



Complete **Step 2** (Required Documents)



Required Documents Checklist

- 1. Original birth Certificate (with raised seal) must be in English
- 2. Parent/Guardian Photo ID
- 3. Proof of address (4 items in total)
 - > Deed (if you own the home)
 - Current Lease or Notarized Affidavit (if you rent/don't have deed available) (Please note child/children's names must be on lease or affidavit)
 - Three (3) additional documents such as: property tax bill, mortgage, voter registration, vehicle registration, license, permit, bank statement, utility bills, credit card bill, phone bill, pay stub, or cancelled checks.

PLEASE NOTE

Proof must be in the Parent/Guardian's Name

- 4. Current Medical Records
 - Physical (the Universal Child Health Record must be signed & stamped by physician)
 Immunizations Record
 - (records from a different country must be transcribed, signed & stamped by US physician)
 - > TB test required if student was born/traveled outside the USA

5. Custody

- Any legal document concerning a settlement agreement and/or court order (if applicable) regarding parental rights/limitations due to divorce or separation; Guardianship
- 6. School Records
 - Any previous school records including Special Services, most current IEP/Evaluations, LEP or 504 Plan
- Document Submission
 - > PreK Registrants email/text documents to:
 - scollazo@carteretschools.org / 862.904.8225
 - K 12th Grade Registrants email/mail + drop off documents to: registration@carteretschools.org
 599 Roosevelt Avenue
 Carteret, NJ 07008



All documents in **Step 2**, must be submitted in order to complete the registration process



Documentation can be submitted via email, text, mail or mail drop box located at the Board of Education building



Central Registration will only contact you once documents have been submitted and in the order they're received What are the Required Documents?

- Child's Birth Certificate
 - Must be fully visible/legible
- Parent(s) / Guardian(s) Photo ID
- Deed / Léase or notarized Affidavit
 - If providing a Lease: full Lease terms must be listed, child must be listed as an occupant and signature page must be included
 - If providing an Affidavit, child's name must be listed as an occupant







Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address

2198003451097690040673416197805032459785023642100427 WITCP Pank account and routing numbers will be establed to enable fedure payments by place or ordine. To color out call 1, 20%, N44, B45

Required Documents continued

- Any (3) Current bills:
 - phone
 - electricity
 - gas
 - o cc or bank account
 - insurance
 - car registration, etc.

Proofs must be in parent/guardian's name!

Bills must be current/of the registration year!

UNIVERSAL CHILD HEALTH RECORD

Endorsed by: American Academy of Pediatrics, New Jersey Chapter New Jersey Academy of Family Physicians New Jersey Department of Health

	SECTION I - TO BE COMP	LETED BY PAR	ENT(S)	
hild's Name (Last)	(First)	Gender		Date of Birth
		Male Male	☐ Female	, 1
oes Child Have Health Insurance?	If Yes, Name of Child's Health In	surance Carrier		
☐ Yes ☐ No				
arent/Guardian Name	Today's Date:			
arent/Guardian Name	DOB:			
	Grade:			
I give my consent for my child	and the second second			
ignature/Date	Dear Parent / Guardian,			
	of the required immunizations,	rous child will (ions be com	pleted. If the school does not have p
	or the required infinializations,	your crima will (t	y law) be ex	cidded from attending scriool.
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ate of Physical Examination:	DTPTD	Sabin		(on or after first birthday)
bnormalities Noted:				
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	2	2		2
				(Measles Booster or #2 MM
	3.	3.		
	0	(boost	er after age 4	
IMMUNIZATIONS	4	4.		Hepatitis B Vaccine
	(booster after age 4)	(ar	y 4 doses)	Hepatitis B vaccine
hronic Medical Conditions/Related				1
 List medical conditions/ongoing concerns: 	(any 5 doses)			1
ledications/Treatments	6			2
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Required Documents continued

- Current Physical
- Complete Immunization Record

Section I of the Universal Health Record must be completed, signed & dated by the parent/guardian

Section II must be signed, dated and stamped by the Physician for it to be valid

Expired Physicals will not be accepted

Please visit the district website for New Jersey's list of required immunizations

Report of Guardian Cover Page

In	the Matter of the Report of	County of	Division - Probate Par	t						
_	, Guardian(s) for, an Incapacitated Person.		Civil Action uardian's Report	rt						
is.	is report must be filed by every Guardian within fourteen (14) days of to make the Judge otherwise specifies. File the original wi Guardian's Current Information*		s	DEPART	MENT OF ADU	CICT OF PALM BEACE LT AND COMMUNITY Site Accomm	ED	UCATION		
	Street address:		Name:			Date:		Student ID#:		
	City:		Date of Birth:							
	Include mailing address, if different	_			30100i.					
Mailing address:			Program:			Instructor:				
	City:		Yes No	1. Does the s	tudent have a p	hysical or mental impa	airme	ent which substantial	ly limits a m	
	Phone: ext. Email Address:		ш ш			be the limitation(s)				
	Select one: Guardian of Person Guardian of Estate Guardian's relationship to the Incapacitated Person?		Yes No		erification of the 4 eligibility criter	disability on file? If Y	ES	to questions 1 and 2,	student me	
	State any changes to the guardian's criminal or civil judgment history,	inc	Yes No			lity require any instru for the student to bene				
	*If needed: attach a separate page with additional information, includi	ngi	The student's specific	needs are:						
2.	Incapacitated Person's Current Information: does he/she reside with the If No., complete the incapacitated person's residency information below. A. Incapacitated Person's address: If the incapacitated person lives in Director or person responsible for the incapacitated person's care.	w. ar	The following accomm	nodations/strate		plemented to meet the				
	Address:		Instructional		Assistive Te	chnology con't		Support Services		
	City:		Oral reading of text		Calculator		Interpreter (hearing impaired/d			
	Telephone Number: ext.		Alternative text		Headph	-	L	Note taker		
	Contact Name:		large print, Brai	lie)		e adaptations	\vdash	Peer buddy		
		-	Video, etc.			er devices/software	H	Volunteer/mentor	1	
	B. State the average number of visits you or your designee made to t	he I	Tutoring		Other	captioning	\vdash	Other		
	period:		Study skills Test taking strategies		Other	nner		Miscellaneous		
3.	Identify all Guardianship responsibilities (check all that apply):		Flexible setting		Testing		Н	State exam assis	tance	
		F	Preferential seating		Flexible scheduling			Agency referral		
		E	Extended progr		Oral tes		\vdash	Counseling		
	☐ Social Security Representative Payee		Other		Addition			Behavior/attenda	nce contrac	
	List all other responsibilities assumed:				Reader		Г	Time Managemen	nt	
			Assistive Technole	ogy	Audio v	ersion		Other		
4	State if you believe the guardianship should continue? State reason:		Tape recorder		Revised					
* '	state it you believe the guardianship should continue? State reason.		Electronic speller		Flexible response recording					
			Magnifier		Other		_			
5.	Is there any change to the guardianship estate? If Yes, describe:	_	Other accommodatio	ns/strategies:						
6.	Are any modifications or adjustments needed in the guardianship? If	Yes	Signatures of Plan F	articipants:						
Res	rised Form Promulgated by Directive #11-21 (04/29/2021), CN 11797 (Guardianship -	Rep	Signature of Student	- 22	Date	Signature of LEA Re	pres	entative	Date	
			Signature of Instructor		Date	Signature of Parent	Signature of Parent/Guardian (if applicable) Date			
			Signature of Data Processi	y	Date					

PBSD 2405 (New: 1/15/2014) ORIGINAL - ESE Folder COPY - Fax to Department of Adult and Community Ed 561-649-6028

Superior Court of New Jersey

Required Documents continued

If Applicable

- Custody Court Order
- IEP/Evaluations, LEP or 504 Plan

When do I register my child?



PreK Registration opens February 11th



Additional Registrants will be waitlisted once capacity is reached





Frequently Asked Questions

- Does my child have to be potty trained?
 - No. Staff will work with parents on toileting.
- Do you offer transportation?
 - No. The district does not provide transportation (even if placement is not at homeschool).
- Does registering guarantee my child a PreK spot?
 - ∘ No. Placement is based on enrollment and subject to assignment by the district.
- Can I select which school my child will attend?
 - No. A random selection process is used for placement.
- I registered my child online, why haven't I heard back from anyone?
 - Completing both Step 1 & Step 2 are required in order to receive a status update.
- I completed Step 1 & Step 2, why haven't I heard back from anyone yet?
 - Central Registration processes a high volume of notifications from parents and response times may vary. Rest assured, all inquiries are addressed in the order they are received.
 You will receive a notification once we have reviewed your child's registration documents.



For Additional Questions & Documentation Submission

Email: scollazo@carteretschools.org

Phone: 732.541.8960 ext. 6007

Text: 862.904.8225

